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Office Memorandum • UNITED STATES GOVERNMENT

DATE: 27 August 1953

TO : Director of Training

FROM : Chief, Junior Officer Training Division

SUBJECT: Weekly Progress Report -- 21-27 August 1953

1. J.O. Trainee [redacted] ^{Junior Officer} has been attached to WE/OCI for on-the-desk training to last eight to twelve months. By providing OCI with Mr. Shumate, they have in turn been able to release a man who will teach at [redacted]. This is the first example of the concept that the Office of Training can be useful to other offices of the Agency by providing substitutes for personnel who will be trained or who will gain added experience through rotation.

2. J.O. Trainee [redacted] who has just completed the summer course on Soviet Imperialism at S.A.I.S., has been assigned to EE [redacted] for a three-month training period. He will thus gain intimate knowledge of operational procedures which would not be possible with SR. This training period will be followed by later assignment to [redacted]. It has been arranged that during this period he will keep up his Russian at the Language Laboratory and will also sit in on [redacted] course twice a week beginning about 1 October.

3. J.O. Trainee [redacted] has been assigned to WH [redacted] for a three-month on-the-desk training period to be followed by training in EE [redacted]. During this period he intends to spend ten hours a week of his own time in the Language Laboratory studying Czech and German.

4. Junior Officer Trainee [redacted] has been granted three weeks leave without pay to undergo a minor operation before being accepted in the Army for the OCS Program. He is anxious to carry out his military obligation to the U.S. and is disappointed that a delay will result from this necessary operation.

5. J.O./O.C.S. Trainee [redacted] resigned on 24 August 1953 to enter the Army under the O.C.S. Program.

6. The Chief of this division attended the Career Selection Panel Meeting on 25 August to present the cases of J.O. Trainees [redacted] and [redacted] both of whom were recommended for continued career service.

7. A planned program of training for Junior Officer Trainees is being worked out in the Office of Communications.

25 YEAR RE-REVIEW

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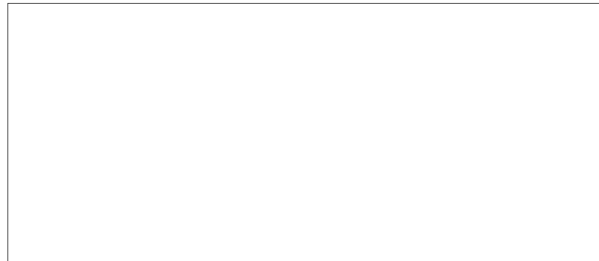
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8. Files of sixteen prospective candidates were reviewed.
Interviews were held with five prospective candidates.

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